



## **Job Description: SPARC Committee Chair**

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### **VOLUNTEER POSITION:** SPARC Committee Chair

This is a position that should be filled by a current parent for any and all who are interested in communicating with other parents of gifted children and supporting Steppingstone School.

This person would be the leader of this parent support group, SPARC (Steppingstone Parent Advocacy Resource Coalition)

**TIME COMMITMENT:** The basic time commitment would probably be 30-40 hrs per year, depending on what additional activities the committee decided to support or sponsor.

3 hrs for planning & leading each Parent Mtgs as determined by parents  
Sept - Nov - Dec? - Mar/Apr/May? - Jun?

3 hrs for each SPARCler: Oct - Jan - Feb - Mar/Apr/May?

1 Hr Mtg w/ the Head of School to determine the meeting calendar  
... for Parents & SPARClers, avoiding school event weeks

**DESCRIPTION:** Responsibilities include the organization and implementation of (1) Parent Support Mtgs, (2) SPARClers, (3) Other activities determined by the Steppingstone School Parent Body.

SPARC was a parent support group that provided regular meetings of the Steppingstone School Parent Body,

In addition, SPARC supported the Auction as the only fund-raising requested of our parents and also provided 3-4 SPARCler forums that usually featured an expert to address the topics of interest to parents who wanted to interact with other parents of gifted children to provide mutual support for each other and their



children. It was not limited to Steppingstone School parents but welcomed other parents, educators and professionals interested in gifted children.

The SPARCers were designed with a forum\* format, usually comprised of:

1. The expert speaker, who addressed a particular topic of interest such as how to interpret IQ evaluations.
2. An experienced educator of gifted students from Steppingstone School
3. An experienced parent of a gifted child who had graduated from Steppingstone School
4. A school administrator, usually the Head of Steppingstone School

\* Optional to include: A graduate of Steppingstone School

Other activities of SPARC under the leadership of the SPARC Committee Chair were determined by the parents as a result of the parent support component at their regular meetings. In the past, this included competitions such as “Future Cities” and a Careers Conference where kids were introduced to different careers ... other than engineering or medicine ... these days it would also be other than computer programming.

**GUIDELINES:** The SPARC Committee Chair would work closely with the Head of School in order to implement any activities.