

Sales & Services: Extended Day, Etc.

ADMIN:REGISTRATION PACKET:2023-2024:Reg 23 - Sales & Service Order Form, Final

STUDENT NAME: _____

Complete & Return to Steppingstone w/ payment By Labor Day

Misc. expenses such as Extended Day (on the other side) and items on this page are due in advance, or invoices will be emailed on the 15th of each month prior to usage. Payment will be due on the 1st of the following month, and **after the 15th of that month, a \$15.00 late fee will be added to any balance due.**

FOOD SERVICES

We do have emergency rations such as pre-packaged cheese sticks, pretzels or crackers and fresh fruit such as apples or veggies such as baby carrots. For this lunch, **\$5.00** would be billed to your expense account each month.

In the meantime, we encourage parents/students to pack lunches, especially if ethnic foods are commonly eaten because those foods contribute to all students' social studies understanding of cultures in different countries.

SCIENCE OR SOCIAL STUDIES — BLACK PRESENTATION BOARDS: \$15.00 each

It is *strongly recommended* that a board be ordered for preparation of each of these event presentations. Boards are not always stocked by art or office supply stores, and special orders will be more expensive.

YEARBOOK: \$50.00 each

EXTENDED DAY FEES: (from reverse side) ... make checks payable to STEPPINGSTONE

SPIRIT WEAR: Short-sleeve Tees **\$15**; Long-sleeve Tees **\$20**; & Sweatshirt/pant/hoodie **\$25** ea. Sizes for both are **Child** S, M, or L or **Adult** S, M, L, XL, or XXL.

To use Visa or MasterCard please use included credit card sheet

Date _____ Parent Signature _____

Card #: _____ Exp. Date: ____/____/____ V-Code* _____

Address: _____ Zip Code _____

*The V-Code is the 3-digit number found on the back of most cards

<u>QTY.</u>	<u>Total Price</u>	
___ Science or Soc Studies Bd	\$ _____	
___ Social Studies Bd	\$ _____	
___ Yearbook	\$ _____	
___ Short-sleeve Tees	\$ _____	Size(s) _____
___ Long-sleeve Tees	\$ _____	Size(s) _____
___ Sweatshirt(s)	\$ _____	Size(s) _____
___ Sweatpant(s)	\$ _____	Size(s) _____
___ Hoodie(s)	\$ _____	Size(s) _____
___ Extended Day	\$ _____	
GRAND TOTAL	\$ _____	

Fee Schedule: EXTENDED DAY

SCHOOL FORMS:2023-2024:Reg 23 - Sales & Service Order Form, Final

REGULAR, DAILY USE: 1 year committment

- Daily Morning Extended Day Services from 8 -9 am for **\$300.00/Mo** due the 1st of each month... or **\$2400.00/Yr** if paid in advance by Labor Day w/ no refunds for cancellation
- Daily Afternoon Extended Day Services from 4-5 pm for **\$300.00/Mo** due the 1st of each month ... or **\$2400.00/Yr** if paid in advance by Labor Day w/ no refunds for cancellation
 - After 5 pm, a late fee will be charged at the rate of **\$2.00/Min**
- There are no services on Special Event Days such as Winterfest. Children requiring supervision on Special Event Days will be charged **\$30/Hr** per child.
- There are NO REFUNDS or SUBSTITUTIONS for absences or schedule changes (e.g. no refunds or substitutions for family vacations, work schedule changes, illnesses, dental appointments, etc.).

OCCASIONAL Use: periodic, unpredictable

Fees are **\$20** per Morning or Afternoon and will be added to your monthly invoice

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I have read and I understand the above policies.

I agree to follow them when I choose to use Steppingstone’s Extended Day programs.

Signature _____ Date _____